

ANNUAL CONFLICT OF INTEREST QUESTIONNAIRE
THE BOARD OF DIRECTORS OF WORKFORCE SOLUTIONS BORDERPLEX

Please complete this form fully and accurately. Use additional paper if necessary.

<p>1. Do you or an immediate family member currently have a <u>substantial financial interest</u> in a business entity that provides goods or services to the Workforce Solutions Borderplex, Inc. d/b/a Workforce Solutions Borderplex (the “Workforce Board”)? A list of entities that provide goods or services to Workforce Board (the “Vendor List”) is enclosed as Appendix 1 to this questionnaire for your reference. A definition of the term “substantial financial interest” is contained in Appendix 2.</p>	<p style="text-align: right;">___Yes ___No</p> <p>If “yes” please complete Part “A” below.</p>
<p>2. Do you or an immediate family member currently have an interest in any real property (i.e., land or buildings) that is leased, rented, or is or was subject to purchase by the Workforce Board? The landlords who lease space to the Workforce Board are contained within the Vendor List, attached.</p>	<p style="text-align: right;">___Yes ___No</p> <p>If “yes” please complete Part “B” below.</p>
<p>3. Do you have a contract with, or do you represent any business, organization, or institution that has a contract or financial dealings with the Workforce Board? (See the Vendor List, Appendix 1)</p>	<p style="text-align: right;">___Yes ___No</p> <p>If “yes” please complete Part “C” below.</p>
<p>4. Have you, within the past year, accepted any gifts worth more than \$50 from any contractor, vendor or supplier of the Workforce Board? (See the Vendor List, Appendix 1)</p>	<p style="text-align: right;">___Yes ___No</p> <p>If “yes” please complete Part “D” below.</p>
<p>5. Do you currently have any partners or business associates that have a <u>substantial financial interest</u> in any contractor, vendor or supplier of the Workforce Board? (See the Vendor List, Appendix 1)</p>	<p style="text-align: right;">___Yes ___No</p> <p>If “yes” please complete Part “E” on the following page.</p>
<p>6. Do you have any offers of employment from any business or entity that does business with the Workforce Board? (See the Vendor List, Appendix 1)</p>	<p style="text-align: right;">___Yes ___No</p> <p>If “yes” please complete Part “F” below.</p>
<p>7. Have you, within the past year, voted on or participated in any decision made by the full Board of Directors of the Workforce Board in public meeting on any matter which would provide a direct financial benefit to you, your immediate family, or any entity/organization which you own or directly represent?</p>	<p style="text-align: right;">___Yes ___No</p> <p>If “yes” please complete Part “G” below.</p>

<p>A. As a Director on the Board of Directors, you are required to disclose any direct or indirect relationships that may lead to money or other compensation being paid to you or an immediate family member from funds that pass through the Workforce Board. If the Workforce Board contracts with or funds a business or organization that you work for, or receive funds from, identify that business or organization. Please also disclose any direct or indirect relationships. Use the space provided here or on an attached paper.</p>	
<p>B. Please briefly describe the location and nature of any real property that was leased, rented or sold to the Workforce Board.</p>	
<p>C. Please identify the contract or entity you represent that has a contract.</p>	
<p>D. If you have received any gift or things of value in excess of \$50 from any person or organization on the Vendor List, please state the nature and value of the gift and identify who gave it to you. Include the name of the individual or entity who gave you the gift and the contact information for the individual or entity.</p>	
<p>E. Please describe the nature of the interest at issue.</p>	
<p>F. Please state the name of the business or entity which has made you a job offer.</p>	
<p>G. Please state any vote or decision by the full Board of Directors which provided a direct financial benefit to you, your immediate family, or any entity/organization which you own or directly represent.</p>	



CERTIFICATION

I certify and affirm that the answers and information given by me in this conflict of interest disclosure form are true, correct, and complete to the best of my knowledge and understand that any false or misleading answers or information given on this form will result in a possible investigation and/or could lead to the removal from office as a board member.

Signature

Date

Printed Name

Appendix 1

Vendor List

See attached list (PDF format)

Substantial Financial Interest

A board member has a “substantial financial interest” in an entity if the board member:

- (A) owns 10% or more of the stock, shares, fair market value, or other interest in an entity listed on the Vendor List;
- (B) owns more than \$5,000 of the fair market value of an entity on the Vendor List;
- (C) owns real property if the interest is an equitable or legal ownership with a fair market value of \$2,500 or more used for an entity on the Vendor List;
- (D) receives funds from an entity on the Vendor List exceeds 10% of the person's gross income for the previous year;
- (E) is a compensated member of the board of directors or other governing board of an entity on the Vendor List;
- (F) serves as an elected officer of an entity on the Vendor List; or
- (G) is related to a person in the first degree by blood or marriage who has a substantial financial interest in the business entity, as listed in subparagraphs (A) through (F) of this section. A “first degree” relation means a parent, child, adopted child, or spouse.